



## How to Check Your Student's Grades

Parents and families must log in to the Family Portal with their credentials. In order to check your student's grades, you must be connected to your student. Here is a guide visual guide on how to connect to your student: <https://familyportal.auburn.edu/posts/2108>. If you're already connected to your student, you can proceed to the steps below.

Step 1: Once you are logged in to the Family Portal and are on the home screen, you will see a navy section at the top of the home screen with our logo in the top left corner and four icons in the top right corner. Click on the graduation cap icon. This is pointed out by the blue arrow.

The screenshot shows the Auburn University Family Portal interface. At the top, there is a dark blue header with the Auburn University logo and 'PARENT & FAMILY PROGRAMS STUDENT AFFAIRS' on the left. On the right side of the header, there are four icons: a calendar, a graduation cap, a bell, and a user profile. A blue arrow points to the graduation cap icon. Below the header, the main content area is divided into several sections. On the left, there is a 'Parent & Family News' section with a sub-section for 'Parent & Family Programs Website'. Below that, there are 'Posts', 'Events', and 'Back to news feed' buttons. In the center, there is a large orange banner for the 'Auburn University PARENT & FAMILY ASSOCIATION' and a dark blue banner for 'Board of Directors Applications Open Due Oct. 30, 2020'. On the right side, there is a 'Calendar' section with several events listed, including '41st Class Day', 'Due Date for Monthly Miscellaneous Charges', 'Classes Meet Nov. 23/24', and 'Last Day to Withdraw'.



## How to Check Your Student's Grades, CONTINUED

Step 2: Once you click on the arrow, you will see all of the information blocks that your student has approved for you to see. There will be a section called "Overall GPA" and you are able to click on that block. This section is pointed out by the blue arrow.

The screenshot shows a dashboard with several information blocks:

12 CREDIT HOURS	Full time STATUS	1 HOLDS	\$5,000.00 FINANCIAL AID (CURRENT TERM)
4 OVERALL GPA	\$0 ACCOUNT BALANCE		

A blue arrow points to the "Overall GPA" block. Below the dashboard is a navigation menu with items like "Financial Aid & Scholarships", "Campus Life", "Health, Wellness & Safety", "University Housing", "Athletics", "Career Support", "College of Human Sciences", "Transfer Student Family", "Campus Dining", and "Parent & Family Extended Orientation, Summer 2020". A news article titled "The Big Event Signup Is Open for Volunteers" is visible, along with contact information for the Office of Parent and Family Programs: Phone: (334) 844-1493, Email: parent@auburn.edu.



## How to Check Your Student's Grades, CONTINUED

Step 3: Once you have clicked on the information block, you will see a mid-term and final-grade report. There will not be a by-assignment report, just a report of the student's overall grade for each class. This section is shown with a blue box around it.

Class	Course	Midterm	Final
Advanced Counseling Practice	7360		
Creed to Succeed	4AA0		
Internship - Clinical Mental Health Counseling	7920		

  

Class	Course	Midterm	Final
Coun Children & Adolescents	7240		A
Crisis Intervention Counseling	7500		A
Four of Sub Use Counseling	7370		A

### Step 4:

If granted approval by your student, you will receive notifications for changes to this section at midterm and when final grades are posted. If you are wanting more granular information on your student's grades by assignment/paper/test/etc. we encourage you to speak with them about this communication preference.

There is not an ability for third-parties to access student information on a by item basis, only your student has access to that information.